

Date: April 17, 1975

To: Provost David Marker

From: Herb Dershem

Subject: My (formerly) "blank piece of paper"

- I. A Private Office
- II. A faculty colleague who is a professional computer scientist
- III. A normal load consisting of the following:
 1. Two courses per semester plus department chairman responsibilities.
 2. Supervise student independent study and research projects (usually at least 3 a semester).
 3. Arrange, coordinate, and supervise the departmental internship program.
 4. Work with local high schools to implement computer usage. This would include the creation and maintenance of a library of materials, consultation with schools on special needs, and conducting workshops and special sessions for teachers and administrators.
 5. Work with Hope College faculty in other departments to stimulate and encourage computer use. This would include supervision of a staff of student programmers who could be assigned to projects under my direction to serve faculty needs in research and/or instruction. If this can be done by other personnel, that is fine with me, but there is a need for this kind of coordination.
 6. Organize and sponsor a student computer club (perhaps a student ACM Chapter) and organize stimulating programs for such a group.
 7. Solicit, coordinate, and provide continuing education programs in computer science.
- IV. Summer appointment available to work on 4, 5, and 7 above and to perform other tasks as required in the computer center.
- V. Salary: at least half of what I'm worth!

cc: Dean Sheldon Wettack